

Arts and Humanities Division Meeting

Spring Orientation Week
9:00, 1C3AH, Wednesday, January 12,
2005

Faculty and staff members present:

Susan VanSchuyver
David Archer
Dianne Broyles
Patricia Brooks
David Charlson
Ruth Charnay
Michael Franco
Carolyn Farris
Abbie Glenn-Allen-Figueroa
Gwin Faulconer-Lippert
Carlotta Hill
Sue Hinton
Sheri Hobbs
Lyn McDonald

Jameson, Kim
Fritz Kiersch
Inglett, Jon
Mary Ann Moore (not present)
Rochelle Mosby (covering office)
Warren Neal
Clay Randolph
Linda Robinett
Richard Rouillard
Michael Punches
Mary Punches
Mark Schneberger
Ron Staton
Pamela Stout
Alice Tillinghast
Bertha Wise

Cc: Dr. Paul Sechrist
Dr. Brenda Harrison

Susan opened the meeting by asking faculty to share fun holiday events. Faculty visited, shared and ate the bagels Susan brought.

1. Updates

Smarthinking – Susan handed out a copy of the Smarthinking flyer to faculty. She encouraged faculty to make copies and distribute these copies to their students encouraging them to make use of another student success tool. Susan will also email a copy to faculty. She encouraged faculty to attend the Smarthinking workshops scheduled for tomorrow, Thursday, January 13th at 9:00 AM, 10:00 AM, 11:00 AM and 3:00 PM. Faculty and Susan discussed what Smarthinking will provide for students.

Student use of the Smarthinking resource will be evaluated at the end of December, 2005 to see if it is worth the cost to the College.

WOW – Faculty and Staff Development – Susan mentioned that Martha George placed the new WOW schedules in faculty boxes yesterday, so faculty should have their schedules for Spring, 05. Two hundred and thirty-eight faculty and 28% total employees attended WOW workshops last fall. Susan congratulated faculty from AH Division who presented at WOW workshops and asked for a round of applause. Susan discussed some of the upcoming WOW workshops for Spring, 05. She encouraged faculty to attend the workshop on Student Advising. From our Division, Susan and Rochelle will be part of the team presenting on Informal Student Advising, Wednesday, February 23, from 1:30 to 3:00 pm.

Enrollment Growth – Susan related to faculty at the meeting that as of one week ago, total enrollment was up 9.4%.

Art 9.1%
English 13.1%
ESL 34.4%
GCOM 1.3%
HUM 9.3%
JB 19.7%
LS 7.6%
MU 18.9%
PHIL 25.4%
SPAN 7.5%
TA 10.6%

The luncheon with the Webbs is coming up. Dr. Todd won't be able to attend because of his surgery. Susan feels this would be an interesting and fun luncheon to attend. It will be intercultural and international 12-2:00 pm on Friday, January 21.

Please RSVP Rhonda Simpson and Susan would like to encourage faculty to attend if they can.

2. **Director of Multi-Divisional Programs position** – 3 year appointment: Susan mentioned that this is the end of Richard's term and asked if anyone in AH Division would like to volunteer. If faculty are interested, they should contact Susan. Susan mentioned what a good job Richard has done and how she would like the new appointee to be from our division.
3. **Performance Appraisals/Conferences:** You received your packet in the Fall. You usually get it during this time of the year. Susan will email an electronic copy of the documents that you will need. The sign up sheet for the conferences will be available starting today. Conferences will last at least one hour, so keep that in mind when signing up, and they will start the last week in January and go through the end of February.

Susan reminded faculty that they will have conferences twice a year now and that this is the performance appraisal part. The development plans will be due in the fall.

4. **Strategic Planning:** Susan showed faculty the hard copy and discussed some of the items listed. She will email a copy to you. Susan and faculty discussed some of the items that pertain to Arts and Humanities Division.
5. **Other items:** The Cultural Awareness series will continue for this season. They have hired someone to finish out this year and plan next season. Susan is not sure of the person's name, but will find out and email you.

Dave Charleson mentioned that OACC will be held in downtown Oklahoma City this year.

Alice Tillinghast mentioned that the Communications Lab will schedule some writing workshops that will be beneficial to students.

Ruth Charnay mentioned that the next play will be February 17-19th. It is a play written about Edgar A. Poe by Mark Price. She mentioned that original music is being written for it.

She encouraged faculty to use this opportunity to incorporate Edgar A. Poe in their classroom if they would like.

AH Division Meeting adjourned at 10:30 AM

